



### Role Descriptor: Volunteer Mentor

Volunteer Mentors will help the charity in providing a mentoring programme for its beneficiaries in more personal, individual ways. Hidayah believes this can be achieved by introducing a mentoring programme which provides contacts to members to seek out more personalized support aimed at people who want 1-2-1 guidance about dealing with faith/sexuality and to absorb the mentor's knowledge and shared experience. This support is to empower LGBTQI+ Muslims to deal with issues around faith/sexuality and help mentee develop coping strategies for the future.

### What is the purpose of the role?

Ideally you will support your assigned mentee by making contact a minimum of twice a month (this could be virtually/phone or in person depending on geographical distance). This contact will be logged on the mentee's record, highlighting any resources used/organisations the mentor has had to refer the mentee to.

### How much commitment is required?

We are flexible around your own schedule; however ideally you will commit to a minimum of 6 months to ensure continuity and consistency for the mentee you are given.

### What training do I need for this role?

We require **all volunteers to read, agree and sign** the following policies:

- Adult Safeguarding Policy;
- Data Protection Policy and Procedures (GDPR);
- Equality and Diversity Policy;
- Any other policies as relevant and once ratified by the Board Members;
- DBS checks

### What do we expect from a Volunteer Mentor?

Please note that you must agree with and fit the criteria below to be eligible to volunteer in this role:

#### Personality:

- A self-starter who can volunteer with minimal supervision;
- Friendliness, enthusiasm, dedication, responsiveness, flexibility and eagerness in supporting the aims, vision and mission of Hidayah;

Contact: [info@hidayahlgbt.co.uk](mailto:info@hidayahlgbt.co.uk) if interested in applying to be a Volunteer Mentor

- Reliable and regular volunteer;
- Professional in your approach and able to communicate effectively.

**Personal Skills:**

- Ability to take the lead with plans and ideas for the meetings with your mentee;
- Short-term and long-term planning for the individual;
- Someone who can stimulate conversation with the mentee;
- Ability to understand confidentiality, equality and diversity and safeguarding procedures;
- Ability to respond to resolving conflict situations if needed;
- Someone who can behave with professionalism.

**Administration Skills:**

- To regularly check, maintain and keep up to date Hidayah administration and data handling systems such as using Google Drive to store information
- To be part of a communications text group to keep up to date with Hidayah developments and to inform the Board Members of any developments;
- To check messages/emails regularly and to respond when needed;
- To read new Hidayah policies and initiatives and to be aware of new Hidayah news;
- To read, understand and agree with the constitution of Hidayah (available on website).

**Additional:**

- You must live in the UK for the period you are undertaking this role.
- You must be a minimum of 18 years old
- You will be LGBTQI+ Muslim

**What benefits do I get from this role?**

- A feeling of making a difference to LGBT+ Muslims and the feeling of being part of an organisation which seeks social justice for LGBT+ Muslims. You can be part of that change;
- A warm and approachable Board member to support you as you volunteer at the other end of the phone;
- A reference for your CV.